

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, MARCH 14, 1960

The Board of Public Works met in the office of the Governor, State Office Building, Baltimore, Maryland, on Monday, March 14, 1960.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer

Also present were:

Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. James G. Rennie, Director, Department of Budget and Procurement

MINUTES:

The Board approved the Minutes of the meetings of September 14, 1959, and October 21, 1959, copies of which were previously forwarded to the individual members of the Board for their files.

CONSTRUCTION:

The Board was advised by Mr. Rennie and Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1956
General Construction Loan of 1954	General Construction Loan of 1957
General Construction Loan of 1955	General Construction Loan of 1958
and General Construction Loan of 1959,	

that full regard was had to the provisions of Section 7 of each of the following laws pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 & 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959 & 1960
Chapter 66 of the Acts of 1958, and as amended in 1959, and
Chapter 804 of the Acts of 1959, and as amended in 1960

said Section 7 reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency of institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

ANNOTATED CODE OF MARYLAND:

The Secretary brought to the attention of the Board a request of the State Law Department for permission to secure from the State Library four additional sets of the 1957 edition of the Annotated Code of Maryland, together with the several Supplements published since that time.

This request was approved by the Board.

BARRETT SCHOOL FOR GIRLS:

The Board was advised by the Department of Public Improvements (Item M-9 of their agenda) that all work under the following appropriations has been accomplished and acknowledgements have been received, and requested that the unused portion of the completed project be cancelled and transfer of the cash to the Annuity Bond Fund be made:

Item 71, General Construction Loan of 1956 "Fire Protection" \$2,208.42

The Board approved this request.

BOARD OF PUBLIC WORKS:

1- The Secretary brought to the attention of the Board a letter dated March 7, 1960, from the Department of Public Improvements relative to Grants by the State of Maryland to private institutions for capital improvements, and the procedure followed regarding funds appropriated to other than State agencies.

After due consideration, the Board approved the following "Procedure to be Followed
(Cont'd.)

(Board of Public Works)

by Private Agencies or Institutions in Connection with Capital Improvements":

"1. The private agency, President thereof, submits the name of the architect for the project to the Department of Public Improvements for submission to the Board of Public Works for approval.

"2. The appointed architect is under the direct contractual responsibility of the private agency and not the State.

"3. Plans and specifications, including all contract documents, are reviewed by the Department of Public Improvements (preliminaries as well as final plans and specifications) for approval in accordance with the standards of the Department and in conformity with the State Building Code.

"4. The project is advertised for bids in the usual trade publications used by the Department of Public Improvements for such purposes. (Dodge Reports, Builders Weekly Guide, Building Congress and Exchange, The Daily Record of Baltimore and Blue Reports of Washington).

"5. Bids are received and publicly opened by the private agency; however, the State reserves the right to have a representative present at the bid opening.

"6. The private agency prepares tabulation of bids and submits same to the Department of Public Improvements with comments and recommendations prior to the award of contract. The bids are reviewed by the Department of Public Improvements and reported to the Board of Public Works with comments and recommendations of the private agency. The award is subject to approval of the Board of Public Works.

"7. Upon approval of the award of the contract by the Board of Public Works, the Department of Public Improvements notifies the private agency.

"8. The private agency is also advised that arrangements of actual mechanics for obtaining State funds should be made with the Comptroller, State of Maryland. Invoices for payment of contractor do not clear through the Department of Public Improvements; however, this Department is furnished a copy of the Disbursing Warrant, Transmittal List and copy of Invoice.

"9. The Department of Public Improvements is furnished by the private agency a copy of the contract as well as a copy of any change orders. The contract and any change orders are prepared by the private agency or their architect."

2- The Secretary reported that payment has been made covering the following moneys erroneously paid into the State Treasury, from Budget Program 06.03.00.06 (Board of Public Works):

New Hampshire Insurance Company	\$ 2.00
Department of Mental Hygiene, in connection with Patient Marguerite Manning, #31719-6	10.50
Carl Brunner - for Mary E. B. Brunner, #31114-6 of Department of Mental Hygiene	116.00
Bureau of Old Age & Survivors, Inc., in connection with Patient Archie McQuay, #4136-S1-4	48.00

3- Upon the recommendation of Mr. Rennie, the Board approved the transfer of \$2,633.00 from the Board of Public Works, Budget Account Number 06.03.00.25 - National Defense Education Act, into the budget of Morgan State College for the purpose of providing State's matching funds, in accordance with the provisions of the National Defense Education Act of 1958 (Public Law 85-864). Listed below is the purpose or title under the National Defense Education Act for which the funds will be used:

Title II - Loans to students in institutions of higher learning.

BONDS:

1- The Board approved the recommendation of the State Department of Health that the following unexpended balances in the indicated projects of the Sewage Treatment Plant Loan of 1957 be reverted to the unallocated balance of that Loan:

Project WPC-MD-19 Emmittsburg	\$24,831.34
Project WPC-MD-27 Anne Arundel Sanitary Comm.	9,041.00

(Cont'd.)

(Bonds);

Upon the recommendation of the State Department of Health, the Board approved the following State Grants from the Sewage Treatment Plant Loan:

Project WPC-MD-34	Boonsboro Sewage	\$30,000.00
Project WPC-MD-36	Easton Sewage	81,900.00
Project WPC-MD-35	Greenbelt Sewage	38,386.00

2- Upon motion made by Mr. Miles, and seconded by Mr. Goldstein, the Board unanimously adopted the following Resolution relative to the issuance of \$100,000.00 The New Marsh Wholesale Produce Market Authority Bonds, Second Series, to be dated March 1, 1960.

"RESOLVED: That in response to the request of The New Marsh Wholesale Produce Market Authority, a public corporation of the State of Maryland and an instrumentality of the Mayor and City Council of Baltimore, Maryland, through its Chairman, and based on the certified copy of the Resolution of the Authority, dated March 8, 1960, and the copy of a 'Proposal to Purchase \$100,000 The New Marsh Wholesale Produce Market Authority Bonds, Second Series, dated March 1, 1960' from the Equitable Trust Company, dated February 23, 1960, submitted with such request, the Board approves the private sale by the New Marsh Wholesale Produce Market Authority to The Equitable Trust Company, Baltimore, Maryland, at par, in accordance with the terms and conditions of said Resolution by the Authority, of \$100,000 The New Marsh Wholesale Produce Market Authority Bonds, Second Series, authorized by Chapter 662 of the Laws of Maryland of 1955, as amended by Chapter 845 of the Laws of Maryland of 1957 (hereinafter called the 'Act'), dated March 1, 1960 (being the Second Series of the \$2,000,000 issue of bonds of the Authority authorized by the Act, the initial series of \$1,250,000 bonds of the Authority, dated March 1, 1959, having been sold pursuant to Resolution of the Board adopted February 13, 1959), all of said bonds bearing interest at the rate of 3-1/4% per annum, and maturing in each of the years 1962 to 1973, inclusive, as follows:

<u>Numbers</u>	<u>Maturity</u>	<u>Amount</u>
2-1	March 1, 1962	\$7,000
2-2	March 1, 1963	\$7,000
2-3	March 1, 1964	\$7,000
2-4	March 1, 1965	\$7,000
2-5	March 1, 1966	\$7,000
2-6	March 1, 1967	\$7,000
2-7	March 1, 1968	\$7,000
2-8	March 1, 1969	\$7,000
2-9	March 1, 1970	\$7,000
2-10	March 1, 1971	\$7,000
2-11	March 1, 1972	\$7,000
2-12	March 1, 1973	\$7,000
2-13	March 1, 1974	\$7,000
2-14	March 1, 1975	\$9,000

FURTHER RESOLVED; That the State Treasurer and the State Comptroller are hereby authorized and directed to sign and counter-sign, respectively, in facsimile, said bonds and the coupons attached thereto, as provided by the Act; and

FURTHER RESOLVED: That said State Treasurer and State Comptroller are hereby authorized and directed to execute, acknowledge and deliver any and all instruments, warrants, receipts and other documents in connection with the operation of the New Marsh Wholesale Produce Market Authority Bond Sinking Fund, heretofore established by the State Treasury Department, pledged to the payment of the principal of and interest on the bonds of the Authority, including the Second Series of the bonds hereby authorized, and to maintain and have custody of said Sinking Fund on behalf of the Authority and the holders of its bonds, and to cause funds to be deposited into and disbursed from the Sinking Fund for the purpose of paying said principal and interest as the same shall become due, and to perform all other duties with respect to the maintenance of said Sinking Fund, and the investment and disbursement of moneys deposited therein, all as provided in the Resolution of the Authority authorizing the original issue of its bonds, adopted February 5, 1959, and as provided in the Resolution of the Authority authorizing the issuance of the Second Series of its bonds, adopted March 8, 1960, a certified copy of which has been presented to this meeting; and

FURTHER RESOLVED: That if at any time the amount of principal of and interest on outstanding bonds of the Authority due and payable shall exceed the amount of funds then credited to the New Marsh Wholesale Produce Market Authority Bond Sinking Fund available

(Cont'd.)

(Bonds):

for such payment, the State Comptroller and State Treasurer shall forthwith cause to be paid over for the account of the Authority and credited to the Sinking Fund an amount of the State tax levied by the Act sufficient to make up such deficiency, to the end that the State Comptroller and State Treasurer shall cause all payments of principal of and interest on bonds of the Authority to be made on behalf of the Authority as the same shall become due and payable, all as provided in said Resolutions of the Authority adopted February 5, 1959, and March 8, 1960."

3- The Board approved item M-9 of the agenda of the Department of Public Improvements, which is quoted below:

"All work under the following appropriations has been accomplished and acknowledgements having been received, it is requested to cancel unused portion of completed project and transfer the cash to the Annuity Bond Fund:

Barrett School for Girls

Item 71, General Construction Loan of 1956	
'Fire Protection'	\$2,208.42

Montrose School for Girls

Item 86, General Construction Loan of 1956	
'Alterations and improvements in electrical, sanitary, and other facilities in various buildings'	382.15

Rosewood State Training School

Item 67, General Construction Loan of 1955	
'Equipment for Nursery Building'	270.00

Springfield State Hospital

Item 62, General Construction Loan of 1953	
'Additional funds for equipping of building to house Central Kitchen'	28.94

Salisbury State Teachers College

Item 134, General Construction Loan of 1956	
'Equipment for Women's Residence Hall, Old Demonstration School and two houses for College use'	20.66

University of Maryland - Baltimore

Item 160, General Construction Loan of 1956	
'To Supplement the appropriation 'Constructing New Pharmacy Building'.'	1,917.71

4- The Board approved item M-10 of the agenda of the Department of Public Improvements, which is quoted below.

"All work under the following appropriations has been accomplished and acknowledgements having been received, it is requested to cancel unused portions of completed projects:

Maryland State Police

Item 13, General Construction Loan of 1957	
'Acquisition of land on, or within close proximity of, either U.S. 40 or the Northeastern Expressway, between Perryville and Elkton'.	\$ 402.75

Item 15, General Construction Loan of 1957	
'Sewage disposal system'	187.49

Item 16, General Construction Loan of 1957	
'Construction of radio repair shop'	16.32

Maryland School for the Deaf

Item 111, General Construction Loan of 1957	
'Road and parking area construction'	146.10

University of Maryland - Baltimore

Item 153, General Construction Loan of 1957	
'Purchase and installation of elevator in Pharmacy Building'	5,642.75

(Cont'd.)

(Bonds):

University of Maryland - Baltimore (Continued)

Item 154, General Construction Loan of 1957

'Emergency electric generating unit for
operating room facilities and one elevator-
University Hospital'."

\$4,563.00

BOYS' VILLAGE OF MARYLAND:

1- The Board approved construction item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Boys' Village of Maryland:

General Construction Loan of 1953	Item 82	List 60	\$2,870.50
	Item 84	List 60	713.51
General Construction Loan of 1955	Item 78	List 58	429.00

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved award of the following contract by Boys' Village of Maryland, with payment to be made from the funds indicated:

State Use Industries, Maryland Penitentiary, Baltimore, Md.
for concrete blocks (Item 24)
General Construction Loan of 1958
Item 53 - Construction of academic classroom bldg. \$6,120.00

3- Upon the recommendation of the Department of Public Improvements, approval was given by the Board to the cancellation of the authorization of expenditure on project abandoned at Boys' Village of Maryland (Item M-3-A), as follows:

Item 84, General Construction Loan of 1957
"Construction of Security Annex" \$7,182.40

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Boys' Village of Maryland, with payment to be made from the funds indicated:

General Construction Loan of 1958, Item 53
Brawner Z. Harding, Field Engineer II, additional
amount for travel and incidental expenses in con-
nection with field inspection during construction
of the building, for the period December 1959 to
June 1960 (M-3-B). Original amount approved as
Item M-6 of agenda of January 4, 1960. \$500.00

General Construction Loan of 1959, Item 71
Raymond Concrete Pile Company, for test borings at
the site of proposed Orientation Cottage. (I-8) \$663.00

CENTRAL LAUNDRY:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Central Laundry, with payment to be made from the funds indicated:

John K. Ruff, Inc., for Change Order #8 to the contract
for construction of the Central Laundry and Inmate
Housing, reflecting a CREDIT to the State for masonry
block units supplied to the contractor by State Use
Industries during December, 1959 and January, 1960
(C-13-B) Contract approved March 9, 1959 - CREDIT \$1,253.92
General Construction Loan of 1957, Item 93-\$279.94)
General Construction Loan of 1958, Item 70-\$973.98)

General Construction Loan of 1958, Item 70
S. H. Jackson, for Change Order #1 to contract for el-
ectrical service. (C-13-A) Original contract ap-
proved September 15, 1958) \$50.00
John K. Ruff, Inc., for Change Order #9 to contract
for construction of Central Laundry and Inmate Hous-
ing. (C-13-C) Original contract approved 3-9-59. \$2,770.97
Donald M. Philbin, Field Engineer I, for travel and in-
cidental expenses through March, 1960 (M-5) \$250.00
(Cont'd.)

(Central Laundry):

General Construction Loan of 1958, Item 72

John K. Ruff, Inc., for Change Order #10 to contract for construction of Central Laundry and Inmate Building. (C-13-D)

Original contract approved March 9, 1959) \$2,267.16

CIVIL DEFENSE AGENCY:

The Board approved a request, dated February 17th, 1960, from the Civil Defense Agency (presented by the Secretary) for permission to make the following adjusting entry in the Civil Defense Loan of 1951 Account:

	Dr.	Cr.
Project 7	\$14,000.00	
Project 8	500.00	
Project 12	2,500.00	
Project 13	1,000.00	
Project 9		\$16,000.00
Project 10		1,500.00
Project 11		500.00
	\$18,000.00	\$18,000.00

CROWNSVILLE STATE HOSPITAL:

1- The Secretary submitted to the Board reports covering a fire on December 28, 1959, in Cottage 15, with damage in the amount of \$11.00, and wind damage on February 19 and 20, 1960, at various buildings.

2- The Secretary reported to the Board the adjusted loss for the fire which occurred at Crownsville State Hospital on November 25, 1959, as follows: Contents, \$25,090.39; Buildings, \$23,916.30; total adjusted loss for Contents and Buildings, \$49,006.69.

3. Upon the recommendation of the Department of Public Improvements, the Board approved payment of the following for Crownsville State Hospital, from the funds indicated:

Crownsville State Hospital - Fire Loss Account

Cogswell Construction Company, for repairs to Building "A" caused by fire damage on November 25, 1960 (M-4). Loss adjusted and reported on February 8, 1960.

\$23,764.93

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Crownsville State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1957, Item 59

Diale Engineering Company, Inc., for Change Order #7 to contract for Alterations to "B" Building. (C-9). Original contract approved June 9, 1959.

\$2,077.00

5. Upon the recommendation of the Department of Public Improvements (Item A-5), the Board approved the appointment of Turpin, Wachter and Associates for the preparation of plans and specifications for bidding purposes in connection with the "Fire Protection Facilities" portion of "Utility Improvements and Fire Protection Facilities in Young, 'C', Meyer and Marbury Buildings" as authorized as Item 25 of the General Construction Loan of 1958.

DEPARTMENT OF CORRECTION:

The Board approved construction item 3 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Department of Correction from the funds indicated:

General Construction Loan of 1958	Item 70	List 20	\$ 465.38
	Item 72	List 6	180.99
	Item 73	List 1	1,252.33

DEPARTMENT OF EMPLOYMENT SECURITY:

1- The Secretary brought to the attention of the Board the report of the Department of Employment Security for the quarter ended December 31, 1959, showing in detail, taxes collected, accounts receivable, liens filed on tax claims, interest waived, accounts abated and adjusted, and accounts that were found to be uncollectible.

The Board accepted the report as presented, and ordered it filed.

2- The Secretary brought to the attention of the Board a letter, dated March 10, 1960, from the Department of Employment Security advising that under a new amendment to the taxing provisions of the law, every employer will have two adjustment rates assigned to his account, which must be first rated on employment experience, which, in addition to other work in their department, can be taken care of by the electronic data processing system, known as the IBM 650 Card System, which they have installed. This, however, will require proper programming and in their letter they request approval for a new classification - "Computer Programmer" - for employees engaged in that work for the new IBM 650 Card System.

After due consideration, the Board approved the establishing of the position requested, as an emergency, and authorized the Standard Salary Board to set up a salary scale for the new classification.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Employment Security, with payment to be made from the funds indicated:

Department of Employment Security, Baltimore Office Building,
Project Fund #739

Blake Construction Company, for Change Order 11 to contract for Construction of the Employment Security Building. (Item C-1) Original contract approved July 14, 1958.	\$9,306.71
--	------------

Fenton and Lichtig, for architectural and engineering services on an hourly basis in connection with design changes for partition layout alterations. (Item I-2)	\$2,176.72
--	------------

Fenton and Lichtig, for engineering services in connection with space utilization modifications. Final invoice covering time expended during January through April, 1959. (I-2-B)	\$1,128.36
---	------------

Mayor and City Council of Baltimore, for work done on construction of a new storm inlet in Hoffman Street. (I-19)	\$7,300.33
--	------------

DEPARTMENT OF FORESTS AND PARKS:

1- The Secretary brought to the attention of the Board a letter, dated March 1, 1960, from the Department of Forests and Parks submitting an Agreement with the Baltimore Gas & Electric Company for the gift of approximately 17.5093 acres of land for use in connection with Patapsco State Park. It was stated that this Agreement is the same as an option and does not make any conveyance of the property.

The Board referred this Agreement to the Department of Public Improvements for review and recommendation.

2- The Secretary submitted a request, dated March 1st, from the Department of Forests and Parks for permission to option 1.3 acres of land and improvements in Howard County owned by Norman Mullineaux, Sr., et al, at \$10,750.00, with a life tenancy on the property to Mr. Mullineaux, Sr.

The Board declined to approve the optioning of this property.

3- The Board accepted a report, presented by the Secretary, dated February 25, 1960, from the Department of Forests and Parks, showing that that Department has acquired two parcels of land in Howard County for the Patapsco Valley State Park by Patent from the Land Office in Annapolis. The Patents were issued by the State of Maryland to the State of Maryland for the use of the Department of Forests and Parks. These Patents are "Pfeiffer's Discovery" for 3.037 acres, issued February 1, 1960, and recorded in Patent Record JLB No. 1, folio 82, and "Parr's Parcel" for 3.666 acres, issued February 1, 1960, and also recorded in Patent Record JLB No. 1, folio 82.

(Cont'd.)

(Department of Forests and Parks):

4- The Secretary advised the Board of the following expenditures which had been made by the Department of Forests and Parks from the funds indicated:

General Construction Loan of 1951, Item 22-1 (Gathland State Park)
 Donald H. Boyer, for notary fee paid for witnessing 12 signatures on deed to the Thomas Grams property. \$1.00

General Construction Loan of 1957, Item 31-1 (Patapsco State Park)
 Leo W. Rader, Surveyor \$20.00

General Construction Loan of 1958, Item 16-1 (Susquehanna St. Park)
 Paul L. Glackin, Realtor - appraisal of Dyer-McGinnis property at Lapidum \$50.00

General Construction Loan of 1959, Item 20-4 (Elk Neck State Park)
 Walter E. Buck, Jr., Attorney, for title examination of the land to be acquired from Julian B. Carter and Margaret Carter, his wife \$125.00

5- The Board approved the execution of the following Option Contracts by the Department of Forests and Parks: (For Seneca Creek State Park)

Albert L. and Hannah Marie Gloyd, 16½ Acres, Montgomery County \$24,000.00

6- The Board approved the request of the State Department of Forests and Parks, dated March 3, 1960, for a further allocation of \$200,000 from the General Construction Loan of 1959, Item 23, into General Construction Loan of 1959, Item 23-4, to be used for Surveyors, appraisers, realtors and attorneys for the Gunpowder State Park Land Acquisition Program.

7- The Board approved the following expenditures by the Department of Forests and Parks from the fund source indicated:

General Construction Loan of 1959, Item 23-4 (Gunpowder River Valley State Park System) for surveyors, realtors and title work:

Sutcliffe & Ward, Surveyors	\$4,813.69
Van Reuth and Weidner, Inc., Surveyors	3,128.44
William S. James, Attorney	300.00
M. Jacqueline McCurdy, Attorney	1,220.00
E. F. Raphael & Associates, Surveyors	6,741.90
M. Jacqueline McCurdy, Attorney	915.00

8- The Board approved the request of the Department of Forests and Parks, dated March 7, 1960, for the transfer of an additional \$15,000.00 from General Construction Loan of 1959, Item 24, into General Construction Loan of 1959, Item 24-4, for Surveyors, realtors and title work for Patapsco State Park.

9- The Board approved the following expenditures by the Department of Forests and Parks from the fund source indicated:

General Construction Loan of 1959, Item 32-5-South Mountain Catoclin Watershed Conservation Area:

William P. Kreykenbolhm, recording deed and settlement charges on property of J. Luther Itnyre and Anna V. Itnyre (approved 12-14-59) \$46.00

T. Aubrey Kemp, preparing deed, examining title to property, preparing certificate of title, conducting settlement, recording deed, etc. for Margaret N. Jacques-\$57.55, and for Anna May Sigler, \$55.00 (approved 12-14-59) \$112.55

10- The Board approved request of the Department of Forests and Parks to transfer the charges made on the following lists from Item 32-4 of the General Construction Loan of 1959 to Item 32-5 of that Loan:

List No.	Warrant No.	Board Approval	Amount
213	8,056	2-8-60	\$137.00
215	8,387	2-8-60	280.00
223	8,921	2-8-60	69.50
255	9,870	2-8-60	133.50

(Cont'd.)

(Department of Forests and Parks)

11- The Board formally approved the execution of the following Option Contracts for the acquisition of property, with payment to be made from the funds indicated:

General Construction Loan of 1959, Item 32-5 (South Mountain Catoclin Watershed Conservation Area):

Julia E. Lum, for 13.75 acres	\$400.00
Virgie M. Farney & Mary L. Farney, for 5.75 acres	200.00
Pearl A. Swope, for 15.3 acres	400.00
Leslie H. Valentine and Mary A. Valentine, for 11.8 acres	400.00
Roy C. Martz & Addie M. Martz, for 6 acres	200.00
Raymond H. Myers and Helena A. Myers, for 10 acres	200.00
Paul H. Norris, Sr. & L. Louise Norris, for 15 acres	300.00
Harry C. Hutzell, for 14 acres	300.00
Woodrow Wilson Penwell and Janice L. Penwell, for 10.5 acres	500.00
Arthur L. and Inex F. Hurley, for 7 acres	250.00

12. The Board approved construction item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1954	Item 22	List 262	\$192.27
	Item 22	List 267	21.00
	Item 27	List 285	30.50
	Item 34	List 267	1.40
General Construction Loan of 1955	Item 23	List 276	554.90
	Item 23	List 278	18.60
	Item 38	List 276	68.25
	Item 38	List 284	17.82
General Construction Loan of 1956	Item 38	List 288	11.22
	Item 26	List 259	62.14
General Construction Loan of 1957	Item 44	List 268	148.20
	Item 24	List 269	9.95
General Construction Loan of 1959	Item 27	List 272	2.34
	Item 23	List 243	17.88
	Item 23	List 261	60.00
	Item 23	List 271	1.20
	Item 27	List 243	9.00
	Item 27	List 258	80.81
	Item 27	List 261	88.93
	Item 27	List 275	456.64
	Item 27	List 277	9.13
	Item 29	List 261	795.09
Item 29	List 266	503.71	
Item 29	List 275	497.07	

13- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Forests and Parks, with payment to be made from the funds indicated:

Budget Program 09.04.00.02-08 (Item 14-A)

Herman J. Penn, for reroofing a dwelling and a garage at Doncaster State Forest.	\$515.60
--	----------

Budget Program 09.04.00.05-08 (Item 14-B)

Campbell Saunders, for furnishing and installing ten (10) sinks in ten (10) cabins at the New Germany Recreational Area.	\$948.00
--	----------

DEPARTMENT OF GAME AND INLAND FISH

The Board approved the request of the Department of Game and Inland Fish, dated February 18th and presented to the Board by the Secretary, for permission to accept as a gift 4.77 acres of land in lower Marlboro, #3 District of Calvert County, owned by Mr. and Mrs. W. Harry Hutchins, the land to be used for a Community Fishing Lake.

DEPARTMENT OF MARYLAND STATE POLICE:

1- The Board approved the following construction items on the agenda of the Department (Cont'd.)

(Department of Maryland State Police)

of Budget and Procurement, covering the following expenditures by the Department of Maryland State Police:

(Item 10) General Construction Loan of 1959	Item 11	List 4	\$ 46.90
	Item 11	List 5	801.00
	Item 11	List 6	68.10
	Item 11	List 7	291.67

(Item 23) Board of Public Works- Fire Loss Account	Item 20	List 4	\$107.80
---	---------	--------	----------

2- The Board approved item M-10 of the agenda of the Department of Public Improvements, with reference to the Department of Maryland State Police, which is quoted below:

"All work under the following appropriations has been accomplished and acknowledgements having been received, it is requested to cancel unused portions of completed projects:

Department of Maryland State Police

Item 13, General Construction Loan of 1957, 'Acquisition of land on, or within close proximity of, either U.S. 40 or the Northeastern Expressway, between Perryville and Elkton'. \$402.75

Item 15, General Construction Loan of 1957, 'Sewage disposal system' 187.49

Item 16, General Construction Loan of 1957, 'Construction of radio repair shop'. 16.32

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Maryland State Police, with payment to be made from the funds indicated:

Budget Program 3-07.05.00.03-08 - \$ 341.41
 Budget Program 3-07.05.00.03-14 - 1,200.00
 State Roads Commission, for paving parking area and resurfacing existing macadem area on the Frederick Barrack (I-16-E) \$1,541.41

Budget Program 3-07.05.00.01-08
 Henry Albert, Jr. & Company, for emergency repair to toilet at State Police Headquarters (I-16-D) \$48.50

Budget Program 3-07.05.00.01-14
 Baltimore Electric Blue Print Company, for blueprints in connection with proposed construction work at State Police Headquarters. (I-16-A) \$7.92
 Edward V. Coonan and Company, Surveyors, for furnishing and installing five stone boundary markers at State Police Headquarters. (I-16-B) \$90.00

Budget Program 3-07.05.00.03-08
 J. Frank Patchett & Son, for installation of heating element in the generator room at Easton Barracks. (I-16-C) \$92.00

Budget Program 3-07.05.00.03-09
 Poole's Paint Store, for furnishing and installing thirteen (13) venetian blinds at the Hagerstown Post. (17) \$79.75

General Construction Loan of 1959, Item 14
 Gordon C. Ewers, for Change Order #1 in contract for Water Main Extension at North East Barracks. Original contract approved November 9, 1959. (C-15) \$710.00

Budget 3-07.05.00.03-14 (Equivalent funds to be transferred to this account from General Construction Loan of 1960, Item 20, after they become available on June 1, 1960) (Item 20)
 The Green Contracting Company, for construction of approximately 1700 feet of 6" sewer line for the New Northeast Barrack \$6,875.00

DEPARTMENT OF MENTAL HYGIENE:

The Board approved construction item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Mental Hygiene,

General Construction Loan of 1958	Item 20	List 36	\$7,610.20
-----------------------------------	---------	---------	------------

DEPARTMENT OF MOTOR VEHICLES:

1. The Secretary advised the Board that settlement had been made for the property purchased as the site for the new Department of Motor Vehicles Building from the Plantation Realty Company. Payment was made from the General Construction Loan of 1958, Item 5, as follows:

Plantation Realty Company	\$137,593.93	
Maryland Title Guarantee Company	15,000.00	
George Sachse, Attorney	<u>4,998.86</u>	\$157,592.79

to cover the following items:

Title Search-George Sachse	\$ 1,500.00	
Recording fee-Plantation Realty Co.	14.50	
Recording charge-Military Realty Co.	14.50	
Adjustment of Taxes	603.79	
Title Policy for \$8,000	28.00	
Title policy on 12 acres	409.00	
Fee for 2 binders	15.00	
Federal Lien Reports on Sellers	9.00	
1/3 cost for sewer "Area Service Charge"	<u>5,000.00</u>	
Total	\$ 7,593.79	
Plantation Realty Company	<u>149,999.00</u>	\$157,592.79

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Department of Motor Vehicles, with payment to be made from the funds indicated:

Budget Program 07.02.00.05-08	
Allen N. Walpert, for payment of invoice and execution of affirming short form contract for electrical installation in the second floor Automatic Filing Department and Traffic Record Department. (Item I-17)	\$295.00

DEPARTMENT OF PUBLIC IMPROVEMENTS:

1- The Board approved construction item 11 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Public Improvements:

General Construction Loan of 1957	Item 1	List 19	\$204.62
	Item 1	List 20	455.70

2- The Secretary brought to the attention of the Board the Monthly Progress Report of the Department of Public Improvements, Field Division, for the month ending February 29, 1960. The Board accepted the report and ordered it filed.

DEPARTMENT OF RESEARCH AND EDUCATION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Department of Research and Education, with payment to be made from the funds indicated:

General Construction Loan of 1951, Item 35	
Engineering Corporation of Baltimore, for Change Order #2 to contract for Construction of Sewage Disposal System, which was approved October 21, 1959. (C-12)	\$425.00

EASTERN SHORE STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Eastern Shore State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1959, Item 42	
Green Contracting Company, for replacement of Boilers #1 and #2. Fee applicable to Timanus & Associates, Inc. (Item 4)	\$104,825.00

GENERAL EMERGENCY FUND:

1- Upon the recommendation of the Department of Public Improvements, the following allotments were authorized from the General Emergency Fund:

Board of Public Works - \$18,420.00 plus \$1,842.00 into Budget Program 06.03.00.19-08, for alterations and additions to the fourth floor of the State Office Building. (Item 1)

Superintendent of Public Buildings and Grounds - \$172.00 into Budget Program 06.16.00.02-08, for Change Order #1 to contract for modernization of two elevators in the State Treasury Building. (Item C-2)

Superintendent of Public Buildings and Grounds - \$16.00 into Budget Program 06.16.00.02-08, for special inspections of passenger elevators in the State Treasury Building. (Item I-1)

2- Mr. Rennis submitted a request of the Baltimore Symphony Orchestra for an allotment of \$25,000.00 by the State. Mr. C. Bernard Brack, president of the Symphony Association, and Mr. William Boucher, 3rd, Chairman of the Association's Sustaining Fund Committee, explained in detail the present financial situation of the Baltimore Symphony Orchestra Association.

After a discussion of the request, the Board approved the allocation of \$25,000.00 to the budget of the Board of Public Works from the 1961 General Emergency Fund for the Baltimore Symphony Orchestra Association. At the same time, the Secretary was instructed to advise the Association that the Board looks with disfavor upon the lack of support from the business interests of Baltimore City to support the activities of the Orchestra and that it is hoped determined efforts will be made to raise additional private funds to support the Orchestra. Funds to be transferred to budget of Board of Public Works-Program 12.

3- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allotments from the General Emergency Fund:

Board of Public Works - \$5,000.00 to the World Trade Week Committee, Inc., toward the cost of constructing a mobile display unit (total cost of \$8,000.00) which will be exhibited over the entire State during the month of May. The display will be so constructed that it can be used on future occasions. The Maryland Port Authority has agreed to make up the difference between the State's contribution and the total cost of the unit.

Department of Correction - Correctional Camps - \$21,986.22, to supplement previous transfers (actual: \$1,355, meeting of August 13, 1969; tentative: \$9,292, meeting of December 14, 1959, and \$17,086.52, meeting of February 8, 1960) to cover estimated deficiency in the Public Works Operation Fund of the Maryland House of Correction as of March 31, 1960.

General Assembly of Maryland - \$2,670.00, to cover the cost of replacement of 3 chairs for the President of the Senate and 3 chairs for the Speaker of the House, and for additional salary and operating expenses for the 1960 legislative session.

Department of Public Improvements - \$6,620, to provide for the salary of three employees, necessary operating expenses and equipment for three months of the current fiscal year, to initiate a Property Acquisition Program.

Board of Public Works - \$1,666.66, for the participation of the State of Maryland in connection with the work to be done by the Institute of Public Administration in drafting a Proprietary Interstate Company for the control of mass transportation in the Washington Metropolitan Area, provided the District of Columbia and the State of Virginia also participate.

Department of Research and Education - \$13,800, to provide for the salaries of three employees, necessary operating expenses and equipment for four months of the current fiscal year, to conduct a study of oyster mortality in the waters of the State.

Maryland Veterans' Commission - \$2,500, to cover operating expenses for the remainder of the current fiscal year.

Workmen's Compensation Commission - \$1,100, to cover the cost of replacing the incinerator (which is completely worn out) with a smaller unit which will meet all Baltimore City code requirements.

LEASES:

1- Major General Milton A. Reckord, the Adjutant General, appeared before the Board in connection with two letters, dated March 14, 1960, written to the Board by the Military Department, reading as follows:

"I have now to report that the Military Department has reached an Agreement with The Martin Company for the lease of additional facilities for the accommodation of the 135th Carrier Squadron, Maryland Air National Guard, from its present location on Harbor Field to The Martin Company Air Field.

"I submit for your approval and signature the Lease for Hangar No. 1 and other facilities at The Martin Field, and also the Agreement under which we will operate at The Martin Field, and an explanation of both the Lease and Agreement.

"The following facts are presented for your consideration:

"The move of this Unit is forced upon us because of the fact that the new Port Authority has purchased Harbor Field, and is no longer willing to have the Air Squadron based on that Field; and also since the new activities of the Port Authority will be such that the runways, which are entirely too short for normal operation, will be destroyed and the Field is therefore no longer suitable.

"With respect to the cost of this operation, after the Squadron moves to Martin Field, I may say that the financial support is almost one hundred percent Federal, and there will be only a minor additional State cost of approximately \$1,000.00 a year.

"The figures are set forth below:

"The Federal government will pay \$100% of the annual cost of the new lease.

Hangar No. 1	\$ 46,870.00
Parking Area Adjacent Thereto for Aircraft and Automobiles	9,648.00
Total Annual Cost of Lease	\$ 56,518.00
Annual Cost of Service Agreement for Normal Operating Expenses	\$163,416.00
Of Which the Federal Government is Providing	\$122,100.00
And the State Cost is Approximately	\$ 41,316.00

"As stated above, the transfer of the 135th Squadron to Martin Field and the operation of both Squadrons, the 104th Jet Squadron and the 135th Carrier Squadron, will actually cost the Military Department of the State approximately \$1,000.00 in excess of what this operation has cost in the past. This is brought about by the fact that the Air Squadrons are of such value to the Federal Government that they are willing to bear the financial load. This Federal money passes through the Military Department, since we accept it from the Federal government and pay it out under the Lease and the Agreement. However, the State is fully protected since we have within the Lease and Agreement the right to cancel same on thirty days notice, which we would do in order to protect the State should the Federal Government, for any reason whatever, fail to provide the necessary supporting funds.

"I request the approval of the Board to both the Lease and the Agreement, both of which papers have been approved by the Attorney General, and I request the members of the Board sign the several copies of the Lease."

* * * *

"In addition to the Lease and Agreement which I have just presented covering the move of our 135th Troop Carrier Squadron to the Martin Airfield, we are also compelled to move the 29th Division Army Aviation Company from Hangar No. S-2 at Harbor Field, because that facility can no longer remain available to us, as the Port Authority will not renew the lease.

"We have reached an agreement with the Secretary of the Army and the Commanding Officer of the Army Chemical Center, Edgewood, Maryland, in connection with which the following facts are presented for your consideration:

"1. The Secretary of the Army will give the Military Department a license to use, without rental of any kind, a hangar and airfield runway and other facilities, together with four temporary wooden barrack buildings, for the accommodation of the 29th Aviation

(Cont'd.)

(Leases):

Company, Maryland Army National Guard.

"2. The National Guard Bureau has furnished \$5,000.00 with which to make necessary alterations in and about the Hangar at federal expense. The utilities and Maintenance of the hanger throughout the year will be provided by the Commanding Officer, Army Chemical Center, on a 75% Federal - 25% State basis.

"3. The Military Department of the State will bear the cost of the necessary alterations to the four barrack buildings in the amount of approximately \$2,500.00, and will also pay for the utilities and maintenance of these buildings, although the latter will be provided by the Army Chemical Center.

"4. The Commanding Officer, Army Chemical Center, Edgewood, has requested that he be permitted to perform all the work necessary for the rehabilitation and maintenance of both the above-mentioned facilities on a time and material basis, using the labor which he has available on the Post.

"I request the approval of the Board on both the License Agreement with the Secretary of the Army and the Maintenance Agreement with the Commanding Officer of the Army Chemical Center, Edgewood, on the above basis."

After due consideration, the Board approved execution by the Military Department of the following documents:

Lease, dated March 8, 1960, with the Martin Company for Hangar No. 1 and other facilities at The Martin Field, for a term of 15 years and 3 months, commencing on April 1, 1960, at a monthly rental of \$4,709.83.

Amendment No. 1 to Service Agreement with The Martin Company, dated April 20, 1956, this Amendment being dated March 8, 1960, effective April 1, 1960, with the rental to be redetermined annually.

Agreement with the Army Chemical Center, Edgewood, Maryland, for a Hangar and other facilities for the 29th Division Army Aviation Company, for a period of 5 years from April 19, 1960.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases by the State Agencies indicated:

Department of Forests and Parks - as Lessor - concession rights at Hilton Avenue Area, Patapsco State Park, Baltimore County, Maryland, with Sylvia C. Grace, as Lessee, for the 1960 calendar year, at an annual rental of \$150.

Military Department - extension of present lease for a term of seven months from June 1, 1960, covering the Administration Building and certain premises at Harbor Field, Baltimore, Maryland, at a monthly rental of \$500. On or about the end of the year the department hopes the new Dundalk Armory will be completed and these facilities at Harbor Field will no longer be needed.

State Roads Commission - as Lessor - the following, all effective for a term of one month from the dates listed and then to continue on a monthly basis.

<u>Location</u>	<u>Lessee</u>	<u>Effective Date</u>	<u>Annual Rental</u>
Allegany County			
a. Premises on Carrick Pl., LaVale	Brogan - Edward D.	2-1-60	\$1,020
b. Premises on Milnor Ave., Cumberland	Harbaugh - Philip	2-1-60	1,080
c. 216 Emily Street, Cumberland	Hollenbach - William T.	2-1-60	600
d. 619 Baltimore Ave., Cumberland	Wilson - Earl L.	2-1-60	900
e. 625 Baltimore Ave., Cumberland	Wilson - William O.	2-1-60	360
Baltimore County			
f. 5616 Carville Ave., Baltimore 27	Trattner - Leo	1-1-60	1,380
Cecil County			
g. Premises on NE side of Md. Rt. 276, Port Deposit	Barclay - Donald E.	1-1-60	720
Garrett County			
h. Premises at Accident, Maryland	Rinker - Calvin L.	1-1-60	240

(Cont.d)

(Leases):

Location	Lessee	Effective Date	Annual Rental
Howard County			
i. Premises on Brinkleigh Dr., Ellicott City	Hastings - Sarah J.	1-1-60	\$1,380
Prince George's County			
j. 5530 Selby Rd., Washington 22, D.C.	Brightwell - Millard A.	2-1-60	1,080
k. 41 Pickett Dr., Morningside	Boswell - John W.	12-1-60	1,020
l. 5560 Auth Rd., SE, Washington 23, D.C.	Ground - Richard C.	2-1-60	1,200
m. Premises on Ardmore near Jefferson Street, Landover	Moreland - Ernest	11-1-59	480
n. 6412 Collidge St., Maryland Park	Sturgill - Harold V.	1-1-60	720
Washington County			
o. Premises at east foot of Sideling Hill, US Rt. 40, Hancock	Cubbage - Mrs. Audrey	2-1-60	360

MARYLAND CHILDREN'S CENTER:

1. The Board approved construction item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditure for the Maryland Children's Center:

General Construction Loan of 1958 Item 66 List - \$362.50

2. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland Children's Center, with payment to be made from the funds indicated:

General Construction Loan of 1956, Item 68

John Winthrop Wolcott, for preparation of plans and specifications for bidding purposes on the original Site Development work. (I-7B) \$400.00

General Construction Loan of 1958, Item 66 (Item 11)

Edward H. Phillips, for Program and Intercommunication System \$3,787.95
Baltimore Electric Blue Print Company, for blueprints for bidding purposes. (I-11) \$11.04

General Construction Loan of 1960, Item 87

John Winthrop Wolcott, for adaptation of existing plans for the Construction of a Wing to provide classroom and gymnasium facilities. Fee to be on "cost plus" arrangement. (A-4)

MARYLAND HOUSE OF CORRECTION:

1. The Secretary reported to the Board that the roofs of some of the buildings at the Maryland House of Correction suffered considerable damage during a heavy wind storm on the night of February 18, 1960.

2. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland House of Correction, with payment to be made from the funds indicated:

Maryland House of Correction Welfare Fund Account #746

Industrial Electronics, Inc., for Auditorium Sound System, Base Bid and Alternate #1. (15-B) \$1,690.00

Maryland House of Correction State Use Industries Account #769

Shannahan Artesian Well Co., Inc., for Deep Well and complete Water System. (15-C) \$1,961.00

General Construction Loan of 1953, Item 112

Penniman and Browne, Inc., for chemical examination of three samples of scale from New Dormitory Wing (I-12-B) \$40.00

General Construction Loan of 1953, Item 114

Arthur P. Shamer, for Change Order #3 to contract for Replacement of Sanitary Facilities, approved August 13, 1959. (C-14-B) \$691.01

General Construction Loan of 1955, Item 99

The Green Contracting Company, for Changer Order #1 to contract for Construction of drain from Filtration Plant, approved February 8, 1960. (C-14-A) \$424.35
(Cont'd.)

(Maryland House of Correction):

General Construction Loan of 1957, Item 99

Maas & Phipps, Inc., for construction of parking lot addition at the Staff Dormitory (Item ^B 5)	\$7,684.51
Baltimore Electric Blue Print Company, for blueprints for bidding purposes. (I-12-A)	\$9.20

General Construction Loan of 1958, Item 77

Arthur P. Shamer, to remedy condition of 39 prison bowls in the Dormitory Building Wing, as an emergency measure. (Item 5-A)	\$2,180.42
Arthur P. Shamer, for Alterations to Lavatories and Pipe Space in Cell Block. (15-A)	\$3,916.60

MARYLAND PENITENTIARY:

1. The Secretary presented to the Board a request which had been received from the Superintendent of Prisons for permission to make payment of \$26.65 to the Estate of George E. Miller, formerly employed as Custodial Officer II at the Maryland Penitentiary, who died on February 4, 1960, for compensatory time due at the time of his death, in addition to the two days paid under the policy adopted by the Board on May 14, 1956.

After due consideration, the Board decided that this request should be reviewed by the Commissioner of Personnel and a recommendation received from him prior to their making a decision.

2- Upon the recommendation of the Department of Public Improvements (Item M-6), approval was given for the allocation of \$250.00 for travel and incidental expenses of Donald M. Philbin, Field Engineer I (Mechanical) for the period April through June, 1960, in connection with the Construction of Dining Hall, with funds available in Item 163 of the General Construction Loan of 1951.

3- The Board approved construction Item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Maryland Penitentiary.

General Construction Loan of 1953	Item 120	List 4	\$407.00
General Construction Loan of 1958	Item 80	List 11	843.30

MARYLAND SCHOOL FOR THE DEAF:

The Board approved Item M-10 of the agenda of the Department of Public Improvements, as follows:

"All work under the following appropriation has been accomplished and acknowledgment having been received, it is requested to cancel unused portion of the completed project:

<u>Maryland School for the Deaf</u>	
Item 111, General Construction Loan of 1957	
"Road and parking area construction"	\$146.10

MARYLAND STATE REFORMATORY FOR MALES:

1- The Board approved construction item 13 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Maryland State Reformatory for Males:

General Construction Loan of 1949	Item 61-D	List 6	\$758.16
	Item 61-D	List 7	72.56
	Item 61-D	List 8	598.14
	Item 61-D	List 9	112.11
	Item 61-D	List 10	29.39

2- The Board approved Item M-7-C of the agenda of the Department of Public Improvements, which is quoted below:

"A plan for the enlargement of the physical training area at the Reformatory for Males has been prepared and has been approved by the responsible Site Planner of the Department of Public Improvements. The majority of the work to be accomplished under this plan will be done by institutional forces. However, certain areas, including the basketball courts, will require an application of blacktop which, it is planned, will be done by contract based on specifications to be prepared and bids to be solicited by the Department of Public Improvements. It is estimated that the total work can be accomplished with funds

(Cont'd.)

(Maryland State Reformatory for Males)

available in Item 110 of the General Construction Loan of 1955 'Enlarging Physical Training Area for Security Measures', and it is therefore requested that the balance of \$4,855.39 in that account be allocated for this purpose and authorization be granted for the institution to proceed with the work to be accomplished by institutional forces. Any contracts relating to this project will be reported in the normal manner."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland State Reformatory for Males, with payment to be made from the funds indicated:

State Use Industries, Acct. 771, Reformatory for Males		
Baker-Wibberley and Associates, Inc., for survey and field reconnaissance work necessary for the preparation of a Master Plan and design of a road network. (A-3)		<u>Estimated</u> \$6,000.00
General Construction Loan of 1949, Item 61-D		
General Fund - reimbursement for insurance premium paid to State Accident Fund for period October 1, 1959, to December 31, 1959 (M-7-A)		\$4.44
Prison Labor - month of January, 1960. (I-14)		\$22.90
General Construction Loan of 1957, Item 106 (M-7-B)		
General Fund - reimbursement for insurance premium paid to State Accident Fund for period October 1, 1959 to December 31, 1959		\$2.79

4- The Board approved item M-7-D of the agenda of the Department of Public Improvements, which is quoted below:

"Approval is requested to cancel unused portion of completed project and to transfer the cash to the Annuity Bond Fund in the amount of \$495.47, Item 106, General Construction Loan of 1956 'X-Ray Equipment'."

MARYLAND STATE REFORMATORY FOR WOMEN:

The Board approved construction item 14 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Maryland State Reformatory for Women:

General Construction Loan of 1952	Item 70	List 3	\$167.66
-----------------------------------	---------	--------	----------

MARYLAND TRAINING SCHOOL FOR BOYS:

1- The Board approved construction item 21 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Maryland Training School for Boys:

General Construction Loan of 1956	Item 82	List 43	\$24.50
General Construction Loan of 1957	Item 88	List 37	20.79

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland Training School for Boys, with payment to be made from the funds indicated:

Budget Program 11.01.04.04-08			
High-V Corporation, for furnishing and installing two 7.5 KV air disconnect switches and related work. (Item 10)			\$1,691.00
General Construction Loan of 1959, Item 14			
Raymond Concrete Pile Company, for making six Raymond Test Borings at the site of the Orientation Building. (Item I-9)			\$297.28

MARYLAND TUBERCULOSIS HOSPITALS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Henryton State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1949, Item 37		
David W. Pohmer, for survey work in connection with the design of access road - final invoice. (I-5-A)		\$511.10
David W. Pohmer, for survey work accomplished during January, 1960 (appointment reported as Item A-3 on agenda of Department of Public Improvements of February 8, 1960) (I-5-B)		\$929.20

MAXIMUM SECURITY HOSPITAL:

1- The Secretary presented to the Board a request from the Department of Mental Hygiene for approval for the changing of the name of the "Maximum Security Hospital" to "The Perkins Hospital".

Before approving this request, the Board decided that it should be suggested to the Department of Mental Hygiene that the name should be changed to "The Clifton T. Perkins State Hospital", rather than "The Perkins Hospital", and that the matter should be brought up again at the April meeting after receipt of a reply from the Department of Mental Hygiene to this suggestion.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maximum Security Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1957, Item 54		
Carl Gonnson and Son, Inc., for Change Order #4 to the contract for Construction of Staff Dormitory in Clinical Director's Residence, approved June 9, 1959. (C-8)		\$158.51
General Construction Loan of 1958, Item 19		
St. Charles Manufacturing Company, for Laboratory and Pharmacy Cabinets. (Item 12)		\$4,795.00
Oscar M. Gray and Son, for Changer Order #5 to contract for Site Improvement Work, approved April 15, 1959. Fee applicable to Harry D. Williar, Jr. for Item 1 only. (C-11)		\$1,231.92
Baltimore Gas and Electric Company		\$627.94
W. Earl Hersey, Inc.		\$525.81
For electrical repair work made necessary by power failures in the underground 4 KV electrical service, in Mahole #1 on December 24 and in Manhole #2 on December 27. Repairs were of an emergency nature and there was no time for competitive bids. (I-18)		

MILITARY DEPARTMENT:

1- See: Leases, of these Minutes.

2- The Board approved construction item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Military Department:

General Construction Loan of 1956	Item 11	List 81	\$1,754.69
	Item 11	List 84	95.25
	Item 12	List 81	291.72
	Item 12	List 84	103.30

3- Upon the recommendation of the Department of Public Improvements, the Board approved the award of the following contracts by the Military Department, with payment to be made from the funds indicated:

Budget Program 07.03.00.03-08		
Henry R. Shank, for miscellaneous repairs at Elkton Armory, in an amount not to exceed (16-H)		\$1,500.00
Willard Construction Company, Inc., for hire of workers on an hourly basis for removal and replacement of flooring and sleepers in Ellicott City Armory, amount not to exceed (16-I)		\$1,500.00
Walter H. McNew, for connecting existing hot water unit heater in storage room of Annapolis Armory (16-A)		\$445.00
Charles H. Abell, for replacement of nine wood purlins at Silver Spring Armory. (16-C)		\$787.20
Willard Construction Company, for installation of asphalt tile, repairs to floors, doors, window sash, etc. at Kensington Armory. (16-D)		\$1,607.00
Superior Painting Company, for interior painting at the Towson Armory. (16-F)		\$3,200.00
United Paving Company, for removal of two dead trees at the Elkton Armory. (16-G)		\$200.00
John W. Tieder, for emergency electrical repair work at Cambridge Armory. (I-15)		\$84.00
		(Cont'd.)

(Military Department)

Budget Program 07.03.00.07.08

Howard N. Carter & Sons, for overhauling two unit heaters and replacing motor, thermostate and fan blades at Pikesville Armory. (16-B) \$137.00

General Construction Loan of 1956, Item 12

Queen City Electric Company, for installation of electric feeder and connecting electric range and electric wall oven at Cumberland Armory. (16-E) \$190.00

General Construction Loan of 1954, Item 8

Transfer to Annuity Bond Fund, to cancel unused portion of completed project. (M-8) \$8.58

4- The Board approved item 18 of the agenda of the Department of Public Improvements, which is quoted below:

"The Military Department is planning to transfer the 135th Air Squadron from Harbor Field to Hangar No. 1 at the Martin Air Field between March 16 and March 31, 1960. It has been estimated that the cost of making the move, together with rearranging partitions, electric lights and other details of the new installation will be approximately \$15,000. The National Guard Bureau has made available to the Military Department the amount of \$15,000 with permission that the work be accomplished by using per diem workmen rather than attempting to cover the work by contract. Supervision will be furnished by the Military Department and through contractual services. Inasmuch as the \$15,000 is to be made available from Federal sources, it is required that the per diem workmen be paid the Federal minimum rate. The Military Department has arranged with a contractor (Willard Construction Company) to furnish the necessary labor (both skilled and unskilled) on the basis of the minimum federal rate. In order to compensate the contractor for overhead and to allow a reasonable profit, it will be necessary that he be paid from State funds on the basis of 10% of the total cost of the job. This amount will not exceed \$1,500, and funds for payment thereof are available in allocation approved by Board of Public Works at meeting of August 13, 1959 (page 322 of Minutes) (\$10,000) in Item 8 of the General Construction Loan of 1957 'Grading, Curbs, Roads, Parking Areas and other improvements at...Baltimore Area...'. This proposal has been reviewed by the Department of Public Improvements and it is requested that approval be granted to proceed in this manner as recommended by the Military Department and the Department of Public Improvements."

MISCELLANEOUS:Baltimore Harbor:

At the meeting of February 8, 1960, the Board directed the Secretary to consult with the appropriate State agencies to consider the assurances which had been requested by the United States Corps of Engineers-Baltimore District in connection with the project for deepening and widening the ship channels leading to and in the Port of Baltimore.

Following that meeting, the Secretary submitted to each member of the Board copies of letters received from the Maryland Port Authority, dated February 11, 1960, and from the Board of Natural Resources, dated February 18, 1960, on this subject.

At today's meeting the Board confirmed the approval given by the individual members for the Secretary to advise the Corps of Engineers, under date of February 23, 1960, of the assurance of cooperation by the State of Maryland in connection with this project. This assurance covers agreement to:-

1. Furnish without cost to the United States all lands, easements, rights of way, and spoil disposal areas necessary for construction and for subsequent maintenance, when and as required.
2. Hold and save the United States free from damages due to the construction and maintenance of the project.
3. Provide and maintain all necessary alterations in sewer, water supply, drainage, and other utilities.

Further, the Board designated the Maryland Port Authority to work out the details of easements, rights of way, and spoil disposal areas with the office of the Corps of Engineers-Baltimore District.

MONTEBELLO STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Montebello State Hospital, with payment to be made from the funds indicated:

Budget Program 10.01.07.03-08

Arthur P. Shamer, for emergency repairs to water supply main for the Hospital Building. (Item 9) \$800.00

General Construction Loan of 1956, Item 52

Baltimore Electric Blue Print Company, for blueprints for bidding purposes in connection with electrical work for Wing D. (I-6) \$17.60

MONTROSE SCHOOL FOR GIRLS:

1- Upon the recommendation of the Department of Public Improvements, the Board approved the payment of invoice in the amount of \$495.00 from State Roads Commission for repairs to entrance road surfaces and shoulders with funds available as follows: (I-10)

Budget Program 11.01.05.04-08

\$ 47.76

General Construction Loan of 1953, Item 100

447.24

2-The Board approved item M-9 of the agenda of the Department of Public Improvements, quoted below:

"All work under the following appropriation has been accomplished and acknowledgements having been received, it is requested to cancel unused portion of completed project and transfer the cash to the Annuity Bond Fund:

Item 86, General Construction Loan of 1956

\$382.15

'Alterations and improvements in electrical, sanitary, and other facilities in various buildings'."

MORGAN STATE COLLEGE:

1- The Board, upon the recommendation of Mr. Rennie, approved the transfer of \$2,633.00 from the Board of Public Works, Budget Account Number 06.03.00.25 - National Defense Education Act, into the budget of Morgan State College for the purpose of providing State's matching funds, in accordance with the provisions of the National Defense Education Act of 1958 (Public Law 85-864). Listed below is the purpose or title under the National Defense Education Act for which the funds will be used:

Tital II - Loans to students in institutions of higher learning.

2- The Board formally approved the request dated February 26th which had been received from Morgan State College for permission to proceed with repair of the lightning damage of August 25, 1959, which was done to the campus street lighting system. Total reimbursement is to be made by the insurance company.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Morgan State College, with payment to be made from the funds indicated:

General Construction Loan of 1958, Item 95

Baltimore Electric Blue Print Company, for blueprints required for bidding purposes in connection with Street Lighting. (I-3) \$6.60

General Construction Loan of 1959, Item 105

Lawrence Construction Company, Inc., for Change Order #2 to contract for Additions and Alterations to Soper Library, approved on October 21, 1959. (C-5) Fee applicable, Taylor & Fisher. \$1,975.75

NEW VOCATIONAL TRAINING SCHOOL FOR BOYS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the New Vocational Training School for Boys, with payment to be made from the funds indicated:

General Construction Loan of 1959, Item 66 (I-7-A)

L. Alan Evans, for work accomplished during January and February in obtaining topographic information of the site for the proposed New Vocational Training School for Boys' at Cheltenham.

PATUXENT INSTITUTION:

1- The Board approved construction item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Patuxent Institution:

General Construction Loan of 1956	Item 95	List 37	\$1,338.74
	Item 95	List 40	673.79

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Patuxent Institution, with payment to be made from the funds indicated:

General Construction Loan of 1956, Item 94			
Matz, Childs & Associates, Inc., for topographical and detailed survey around existing buildings. (I-13)			\$675.00

ROSEWOOD STATE TRAINING SCHOOL:

1- The Secretary reported to the Board a fire which occurred on the second floor of Thom Cottage at Rosewood State Training School on February 17, 1960, with resulting damage in the amount of \$72.26.

2- The Board approved item M-9 of the agenda of the Department of Public Improvements, quoted below:

"All work under the following appropriation has been accomplished and acknowledgements having been received, it is requested to cancel unused portion of completed project and transfer the cash to the Annuity Bond Fund:

Item 67, General Construction Loan of 1955	\$270.00
'Equipment for Nurse Building'.	

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Rosewood State Training School, with payment to be made from the funds indicated:

Budget Program 10.03.05.03-08 (Item 6)	
Blair Brothers, for Exterior Painting at Holland, Keating, Wyse and Cafeteria Buildings and Interior Painting in Wyse Building	\$7,872.00
General Construction Loan of 1958, Item 37	
Stack, Cohen and Purdy, Inc., appointment as engineering firm to prepare plans and specifications for bidding purposes for "Alterations and Improvements to Patients' Building".	
Fee on Schedule "C" of Standard Engineering Agreement (A-1)	

SPRING GROVE STATE HOSPITAL:

1- The Secretary reported to the Board the following payments from the Board of Public Works Fire Losses State Property Fund, Item 10, for fire losses at Spring Grove State Hospital:

B. W. Hovermill Company, invoice of 2-19-60 - Warrant 10885, List No. 509-A (Authorized at meeting of July 13, 1959)	\$ 595.00
B. W. Hovermill Company, invoice of 2-12-60 - Warrant 10663, List No. 508-A (Authorized at meeting of July 13, 1959)	2,797.10

2- On January 4, 1960, the Board approved the conveyance by the State Roads Commission to Spring Grove State Hospital of certain land in exchange for property previously granted to the State Roads Commission from the hospital for the Baltimore Beltway.

The Secretary advised the Board that no deed has yet been submitted for the conveyance of the hospital property, but that a copy of the Agreement dated May 12, 1959, between the hospital and the State Roads Commission had been received for the approval of the Board.

The Board requested the Secretary to furnish each member with a copy of this Agreement and to have the necessary Deed submitted for consideration at the next meeting.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Spring Grove State Hospital, with payment to be made from the funds indicated:

Board of Public Works Fire Losses Fund, Item 10	
B. W. Hovermill Company, for Change Order #1 to contract for retiling cottage kitchen in Garrett Bldg. Original contract was approved December 14, 1959. (C-10-A)	\$595.00

(Cont'd.)

(Spring Grove State Hospital):

General Construction Loan of 1957, Item 75

David J. Custer, Inc., appointed for preparation of plans and specifications for Site Improvement Work at the Rehabilitation Building - fee on a Type "B" Schedule. (A-2)

Diale Engineering Company, Inc., for Change Order #2 to contract for Construction of Rehabilitation Building, approved on June 9, 1959. (C-10-B) \$996.00

Diale Engineering Company, Inc., for Change Order #3 to above contract. (C-10-C) \$1,310.00

SPRINGFIELD STATE HOSPITAL:

1- The Board approved the following construction items of the agenda of the Department of Budget and Procurement, covering the following expenditures by Springfield State Hospital:

(Item 15) General Construction Loan of 1953	Item 62	List 88	\$ 107.00
General Construction Loan of 1954	Item 61	List 62	63.70
(Item 23) Board of Public Works			
Fire Loss Account	Item 9	List 22	1,406.18

2- The Board approved Item M-9 of the agenda of the Department of Public Improvements, quoted below:

"All work under the following appropriation has been accomplished and acknowledgment having been received, it is requested to cancel unused portion of completed project and transfer the cash to the Annuity Bond Fund:

Item 62, General Construction Loan of 1953	\$28.94
'Additional funds for equipping of building to house Central Kitchen'."	

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Springfield State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1954, Item 60	
Edward H. Phillips, for installation of Sound System Geriatrics Building. (Item 13)	\$1,275.00

STATE COMMISSIONER OF PERSONNEL:

The Secretary presented to the Board a request, dated February 17, 1960, received from the State Commissioner of Personnel, requesting an extension of the 30-day limit within which compensatory time is to be granted employees of their office.

In view of the situation which the State Commissioner of Personnel described as existing in his office, the Board approved an extension to a period of six (6) months within which such leave must be taken by his employees, with it being understood that this will be applicable more particularly to the employees on his examination staff, even though on some occasions other employees might be affected.

STATE DEPARTMENT OF EDUCATION:

1- Bowie State Teachers College:

The Board approved construction item 16 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Bowie State Teachers College:

General Construction Loan of 1958	Item 98	List 18	\$532.00
-----------------------------------	---------	---------	----------

2-Coppin State Teachers College:

a. The Secretary reported to the Board a small fire which occurred at 1906 Warwick Avenue, Baltimore, on February 12, 1960 and advised that no claim will be made since the building is to be torn down and no salvage value was suffered.

b. The Board approved construction item 17 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Coppin State Teachers College:

General Construction Loan of 1958	Item 116	List 28	\$443.70
			(Cont'd.)

State Department of Education-Coppin State Teachers College):

c. The Board approved Item M-2 of the agenda of the Department of Public Improvements, quoted below:

"Reference is made to Item 30 of this department's Agenda of February 8, 1960, whereby approval was granted for award of contract to Bernhardt E. Pielke Landscaping Company in the amount of \$3,339.00 for planting at the Gymnasium-Auditorium-Classroom Building. The fund source was stated as Item 141 of the General Construction Loan of 1957. This fund source is in error and it is requested that the funds available for this contract be corrected to Item 140 of the General Construction Loan of 1957, 'Construction of Auditorium-Gymnasium-Classroom Building. .'"

d. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Coppin State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.08.04-11			
K & S Electric Company, for Change Order #1 to contract for Installation of Fire Alarm System in Main Building. Original contract approved September 14, 1959. (C-3)			\$65.00
General Construction Loan of 1958, Item 117			
Roland Larkin, for demolition of recently acquired dwelling at 1906 Warwick Avenue. (Item 7)			\$850.00
General Construction Loan of 1959, Item 130			
Tyler, Ketcham and Myers, for architectural services rendered in connection with the Laboratory School. (I-4)			\$460.00

3- Frostburg State Teachers College:

a. The Board approved construction item 18 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Frostburg State Teachers College:

General Construction Loan of 1958	Item 104	List 46	\$1,383.85
-----------------------------------	----------	---------	------------

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Frostburg State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.05.04-14 (Item 8)			
Orrie R. Sensabaugh, for Fire Escape, Faculty Building			\$2,305.00
General Construction Loan of 1959, Item 115 (C-6-A) (C-6-B)			
George Construction Company, for Change Order #9 to contract for Construction of Laboratory School, originally approved July 14, 1958. Fee applicable to E. Jerome O'Connor.			\$1,704.00
George Construction Company, for Change Order #10 to the above contract.			\$1,219.00

4-Salisby.State Teachers College:

a. The Board approved construction item 19 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Salisb.State Teachers College:

General Construction Loan of 1957	Item 130	List 21	\$94.44
-----------------------------------	----------	---------	---------

b. The Board approved Item M-9 of the agenda of the Department of Public Improvements, quoted below:

"All work under the following appropriation has been accomplished and acknowledgements having been receiving, it is requested to cancel unused portion of completed project and transfer the cash to the Annuity Bond Fund:

Item 134, General Construction Loan of 1956	\$20.66
---	---------

5- Towson State Teachers College:

a. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Towson State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1957, Item 134	
Arbutus Contracting Company, for furnishing and installing aluminum screens on windows in basement, first second and third floors, and replacement of thirty-four two unit window sash on the fourth floor of Newell Hall. (Item 2)	\$11,416.00 (Cont'd.)

(State Department of Education-Towson State Teachers College):

b. The Board approved construction item 20 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Towson State Teachers College:

General Construction Loan of 1954	Item 111	List 32	\$622.00
General Construction Loan of 1957	Item 137	List 29	31.75
	Item 137	List 30	50.14
	Item 137	List 31	202.98
	Item 137	List 33	32.06

STATE DEPARTMENT OF HEALTH:

1- The Board approved construction item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the State Department of Health:

General Construction Loan of 1952	Item 23-D	List 254	\$5.25
-----------------------------------	-----------	----------	--------

2- The Secretary presented a request received from the State Department of Health for authorization to revert the following unexpended balances in the indicated projects of the Sewage Treatment Plant Loan of 1957 to the unallocated balance of that Loan. The Board approved this request.

Project WPC-MD-19 Emmittsburg	\$24,831.34
Project WPC-MD-27 Anne Arundel Sanitary Commission	9,041.00

3- The Board approved the following requests presented to them by the Secretary from the State Department of Health for the following State Grants under the provisions of Chapter 741 of the Acts of 1957, the Sewage Treatment Plant Loan of 1957.

Project WPC-MD-34 The Town of Boonsboro	\$30,000.00
Project WPC-MD-36 The Town of Easton	81,900.00
Project WPC-MD-35 Washington Suburban Sanitary Commission, for Greenbelt Sewerage	38,386.00

STATE DEPARTMENT OF PUBLIC WELFARE:

1-The Secretary brought to the attention of the Board a request that a new classification of Assistant Supervisor-Boys' Forestry Camps be established for the State Department of Public Welfare. After due consideration, the Board approved the establishment of this position and authorized the Standard Salary Board to set up a salary scale for this new classification.

2-The Secretary presented to the Board a request, dated March 8th, from the Department of Public Welfare for permission to obligate \$166,667 of the Public Assistance Contingent Fund for April and, in addition, to obligate \$44,000 in matching Federal Funds in excess of the pro-rata share available for April. This request was approved by the Board.

3-The Board approved construction item 12 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the State Department of Public Welfare:

General Construction Loan of 1956	Item 90	List 53	\$56.90
-----------------------------------	---------	---------	---------

STATE EMPLOYEES:

1. See: Department of Employment Security)
 Maryland Penitentiary)
 State Commissioner of Personnel) of these Minutes
 State Department of Public Welfare)
 State Roads Commission)

2.The Board approved an extension of sick leave in the case of Josephine M. Baldwin, Assistant Librarian with the State Department of Education, for an additional period of three months from February 29, 1960; in the case of Anna Mae Emmons, Senior Clerk with the Frederick County Health Department, for a period of three months from April 21, 1960.

STATE OFFICE BUILDINGS:

1-Annapolis: Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the new State Office Building, with payment to be made from the funds indicated:

Budget Program 06.03.00.19-08 (Item 1)	
Blair & Sons Co., Inc. for alterations and additions to the fourth floor of State Office Building to accommodate the Department of	(Cont'd.)

(State Office Buildings)

Economic Development.	\$18,420.00
Fee applicable to Mandris and Sippel (Approved 9-14-59)	1,842.00

2. Baltimore: Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Office Building in Baltimore, with payment to be made from the funds indicated:

General Construction Loan of 1952, Item 1	
Sun-X Glass Tinting Corporation, for application of tinting treatment to the glass areas at the west end of the building on the lobby floor. (Item 19)	\$787.50

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved disposal of the following items no longer required in the conduct of the State's business:

Boys' Village of Maryland - farm equipment	\$ 50.00
Maryland House of Correction - motor vehicles	788.00
Crownsville State Hospital - rags	114.00
Eastern Shore State Hospital - Livestock	4.00
State Department of Education - office equipment	80.00
Department of Employment Security - office equipment	152.00
Department of Game and Inland Fish - pelts and brooders	148.00
State Department of Health - office equipment	55.70
Department of Labor and Industry - office equipment	42.50
Administrator of Loan Laws - office equipment	56.64
Department of Mental Hygiene - motor vehicles	200.00
Military Department - office equipment	20.00
Montrose School for Girls - office equipment	51.40
Department of Motor Vehicles - motor vehicles	5,915.00
Mt. Wilson State Hospital - livestock	251.92
Board of Natural Resources - office equipment	27.50
Department of Parole and Probation	2,250.00
Patuxent Institution - motor vehicle	202.51
Department of Maryland State Police - motor vehicles - 418	141,086.00
State Department of Public Welfare - motor vehicles	1,045.00
Department of Research and Education	1,135.00
State Roads Commission - motor vehicles and scrap	3,950.00
Rosewood State Training School - scrap	243.44
Spring Grove State Hospital - scrap	15.19
Maryland Training School for Boys - motor vehicle	126.26
University of Maryland - motor vehicles	2,082.00

Montebello State Hospital - removal from inventory and cannibalize for parts, one Bolens Buski garden tractor, with 2 HP Clinton gasoline engine.

Commissioner of Personnel - removal from inventory and junk two letter-size 2-drawer files (metal) which are in very bad condition and no longer usable.

Department of Maryland State Police - removal from inventory, several items of equipment which will be transferred to other State agencies or disposed of as junk.

State Department of Public Welfare:

Carroll County Welfare Board - remove from inventory and junk one seat cushion, stapler and paper punch which are no longer usable.

Queen Anne's County Welfare Board - remove from inventory and junk three 4-drawer file cabinets and one 2-drawer 3x5" card file which are no longer usable and beyond economical repair.

Worcester County Welfare Board - remove from inventory and junk six rugs and two electric fans which are no longer usable and beyond repair.

Maryland Training School for Boys - remove from inventory and dispose of as junk one Burroughs bookkeeping machine, which is beyond repair. This machine was transferred to the school from the Comptroller's Office several years ago. Several office machine exchanges have been contracted but the machine is unsalable. Recommended by Purchasing Bureau that it be junked.

Unsatisfied Claim and Judgment Fund Board - remove from inventory and transfer to the Department of Motor Vehicles several items of equipment carried on inventory in the amount of \$8,778.93.

Workmen's Compensation Commission - remove from inventory eleven (11) steel, legal-size filing cabinets which have been transferred to the Maryland Tax Court, and steel shelving which will be transferred to Spring Grove State Hospital.

STATE RECORDS:

Upon the recommendation of Dr. Morris L. Radoff, Archivist, the Board approved the following records retention schedules which were submitted by him on March 8, 1960, under the provisions of Chapter 436, Acts of 1953.

Department of Assessments and Taxation
Baltimore City, Superior Court

No. 365
No. 366

STATE ROADS COMMISSION :

1- At its meeting of August 13, 1959, the Board approved salary adjustments for the positions of Special Assistant Attorney General and Special Attorneys - State Roads Commission, with the understanding that the Commission would furnish the Board with a report of the case load on February 1, 1960.

The Secretary today presented a letter from Mr. Joseph D. Buscher, Special Assistant Attorney General, dated March 9, 1960, submitting detailed information on the case load of the Legal Department of the State Roads Commission for the period September 1, 1959, to February 1, 1960.

The Board requested the Secretary to furnish each member with a copy of this report.

2- The Secretary reported to the Board a fire which took place on February 17, 1960, in the following dwelling owned by the State Roads Commission - AA485-4-520 - U. S. 301 Conoways to Millersville - Former property of William E. Anderson and Milton Turner, R/W item 38383, Plat 16275. Right of Sta. 365-00.

3- The Secretary reported the following settlements which have been agreed upon for two fire losses under State Roads Commission property:

December 22, 1959 - Carney, Maryland	\$ 902.12
December 22, 1959 - Tuxedo, Maryland	1,000.00

4- The Secretary brought to the attention of the Board a request that a new classification of Supervisor of Printing Operations be established for the State Roads Commission. After due consideration, the Board approved the establishment of this position and authorized the Standard Salary Board to set up a salary scale for this new classification.

5- The Board confirmed the approval previously given to the State Roads Commission for the execution of the following deeds since the last meeting, to:

Henry Doeckens - 28.82 acres of former Matthias Doeckens property, R/W item 15935, Contract AA-389-3-520 (Option, R/W Item 44550)
Isaiah Durner - portion of abandoned road bed adjacent to relocation of Md. 170, Contract AA-477-5-520 (Anne Arundel County) (Option, R/W Item 36671-A)
The First National Bank of Baltimore, three parcels of land containing a total of 3.13 plus acres of former Wilhelm C. Hilse, et al property, R/W Item 30315, and Samuel W. Ayres property, R/W Item 30318, Contract B-578-24-420. (Agreement State Roads Commission action 8/12/59 re R/W item 30318)
Dennis P. Murphy - 4,284 plus square feet of former Edward D. Mansfield property, R/W Item 27774, and John T. Dawes property, R/W item 32347, Contract B-635-34-415 (Option, R/W Item 39992, Contract B-635-6-420)
Stedman Prescott and Cella M., his wife - 737 plus square feet of former Mary B. Watkins property, R/W item 35159-A, Contract M-485-16-320. (Option, R/W Item 35158)
Huggins and Harrison, Inc. - 125 plus square feet of old road bed following relocation of Maryland 193 between Chevy Chase and Kensington (Montgomery County) Contract M-517-2-320. (Option, R/W Item 36725)
Esso Standard Oil Company - 3,780 plus square feet of former Raymond D. Elliott property, R/W item 32675, and Larry J. Culver property, R/W item 32674, Contract Wi-292-2-120. (Option, R/W Item 32677)
Roger K. Steffens, Inc. - 0.16 plus acre of former Orville P. Hearn property, R/W item 33763, Contract Wi-292-2-120. (Option, R/W item 33867)
Edward P. Sprecher and Maria A., wife - 11,875 plus square feet of former properties of Walter H. Miller, R/W item 26495, Frederick W. Loewe, R/W item 27767, and George Seeds, Jr. et al, R/W Item 29580, Contract B-635-23-415. (Option, R/W item 27775-A - Contract B-635-6-420 shown on deed.)
Daniel H. Benedict and L. Virginia, wife - 0.10 plus acre of former Lewis E. Wingert, et al, property, R/W item 42117, Contract W-428-2-620. (Option R/W Item 42118)
Mayor and City Council of Baltimore City - abandoned right of way of old Maryland Route 170 running through center of Friendship Airport in exchange for a new 200-foot wide right of way provided by the grantee for relocated Maryland Route 170 at the time of the Airport Construction. (Plan for R/W exchange to cover Md. Route 170 Relocation, R/W Item 25037, Contract AA-392-4-515.) (Cont'd.)

(State Roads Commission):

6- The Board approved the following request submitted by the Department of Budget and Procurement:

"State Roads Commission - request for permission to exercise two purchase options granted by the Kings Creek Canning Company, in the amounts of \$6,375.00 for the purchase of 5.48 acre parcel of land and \$3,625.00 for the purchase of a 1.21 acre parcel of land, containing certain improvements which the grantor is obligated to remove, a total of 6.7 acres of land located on US Rt. 13, just south of Princess Anne, Somerset County, Maryland. The Commission desires to acquire this property for use in connection with its Somerset County Maintenance Lot, as present facilities are inadequate. Said property has been appraised by Mr. Alfred T. Truitt, 115 South Division Street, Salisbury, at \$9,154.00, and by the Commission's Right-of-Way Division at \$10,256.00."

STATE TREASURER:

The Board approved the following reports which had been submitted by the State Treasurer to the Secretary:

February 11, 1960	State of Maryland, General Funds. Purchase of \$5,000,000 United States Treasury Bills, due 6-22-60
February 15, 1960	County Highway Construction Bond-Sinking Fund. Purchase of \$112,000 United States Treasury 4-7/8% Certificates of Indebtedness, due 2-15-61
	County Highway Construction Bond-Second Series-Sinking Fund purchase of \$90,000 United States Treasury 4-7/8% Certificates of Indebtedness, due 2-15-61
	Collection and deposit of \$112,000 and \$90,000 U. S. Treasury 3-3/4% Certificates of Indebtedness, matured 2-15-60.
February 18, 1960	State of Maryland, General Funds. Purchase of \$5,000,000 United States Treasury Bills, due 5/19/60 - in two lots - \$200,000 on a 4.045% basis and \$4,800,000 on a 4.0% basis.
February 15, 1960	Maryland Port Authority. Purchase of \$200,000 U. S. Treasury Bills, due 7-15-60, and the collection and deposit of \$280,000 U. S. Treasury 3 3/4% Certificates of Indebtedness, matured 2-15-60.
February 25, 1960	The New Marsh Wholesale Produce Market Authority, purchase of \$21,000 United States Treasury Bills, due 8-25-60, and collection and deposit of \$37,000 United States Treasury Bills matured 2-25-60.
February 29, 1960	State of Maryland, General Funds. Purchase of \$10,000,000 United States Treasury Bills, due 6-22-60.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

Upon the recommendation of the Department of Public Improvements, the Board approved the award of the following contracts by the Superintendent of Public Buildings and Grounds, with payment to be made from the funds indicated:

Budget Program 06.16.00.02-08

The Standard Elevator Company, for Change Order #1 to contract for modernization of two (2) elevators in the State Treasury Building, approved September 14, 1959. (C-2) \$172.00

The Maryland Casualty Company, for special inspections of passenger elevators in the State Treasury Building. (I-1) \$16.00

UNIVERSITY OF MARYLAND:

1-The Secretary reported that the following settlements have been agreed upon for fire losses which occurred at the University of Maryland, Baltimore:

January 25, 1960	Operating Room 1 & 2, University Hospital	- No Claim
January 25, 1960	Out Patient Building	- No Claim
January 25, 1960	Psychiatric Institute	- \$116.80

(Cont'd.)

(University of Maryland)

2- The Secretary reported to the Board a minor fire which occurred on the sixth floor of the Bressler Building, 29 South Greene Street, on Saturday, February 27, 1960, causing damages estimated at \$15.00.

3- The Secretary report to the Board a fire which occurred in the Music Building, Inventory #036, on the College Park Campus on Thursday, February 11, 1960, and a request which had been received from the University of Maryland for permission to proceed with repairs and restoration because of the emergency situation which exists. The Department of Public Improvements has advised that the insurance company is agreeable to this procedure and that when settlement is agreed upon it will be promptly reported to the Board, as will the various phases of the work as it is undertaken. Building-\$25,000 to \$30,000.
Contents- \$8,000 to \$10,000.

After due consideration, the Board approved this request.

4- The Board formally approved the execution by the University of Maryland of a Deed granting to the County Commissioners for Prince George's County approximately 1.60 acres to be used in connection with the reconstruction and widening of Metzerott Road, being a piece or parcel of land lying on the northerly and southerly side of the centerline of a 50' right-of-way as now laid out from the lands of Bernard Knauer on the south and Arthur Holland on the north at centerline station 23 - 56 to the easterly right-of-way line of Adelphi Road as now existing at centerline station 62 - 32. (Shown on right-of-way plat numbers 392, 393, 394 and 395, dated June 11, 1957).

5-The Board approved construction item 22 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland:

General Construction Loan of 1957,	Item 152	List 71	\$2,950.00
General Construction Loan of 1958	Item 127	List 72	342.00

6-The Board approved award of the following contracts recommended by the Department of Budget and Procurement in items 25 and 26 of their agenda; with payment to be made from the funds indicated:

General Construction Loan of 1958, Item 127			
Remington-Rand, Inc., for office furnishings for new Medical Sciences Library, Baltimore			\$8,758.85
Remington-Rand, Inc., for library equipment for new Medical Sciences Library, Baltimore			\$9,661.00

7-The Board approved item M-9 of the agenda of the Department of Public Improvements, quoted below:

"All work under the following appropriations has been accomplished and acknowledgements having been received, it is requested to cancel unused portion of completed project and transfer the cash to the Annuity Bond Fund:

Item 160, General Construction Loan of 1956	\$1,917.71
'To supplement the appropriation, Constructing New Pharmacy Building'."	

8-The Board approved item M-10 of the agenda of the Department of Public Improvements, quoted below:

"All work under the following appropriation has been accomplished and acknowledgements having been received, it is requested to cancel unused portions of completed projects:

Item 153, General Construction Loan of 1957	\$5,642.75
'Purchase and installation of elevator in Pharmacy Bldg.'."	
Item 154, General Construction Loan of 1957	\$4,563.00
'Emergency electric generating unit for operating room facilities and one elevator-University Hospital'."	

9-The Board approved item M-1 of the agenda of the Department of Public Improvements with reference to the University of Maryland, College Park, which is quoted below:

"Reference is made to Item 3-D of this department's agenda of May 4, 1959, whereby allocation was made for salary of inspector from Item 124 of the General Construction Loan of 1958 during construction of the Physical Sciences Lecture Hall. There remains an unused balance from this allocation of \$1,942.31, and it is requested that this balance be returned to unallocated balance in Item 124 of the General Construction Loan of 1958.

(Cont'd.)

(University of Maryland):

10- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the University of Maryland, College Park, with payment to be made from the funds indicated:

General Construction Loan of 1957, Item 146	
Dorset Contracting Company, Inc., for Change Order #6 to contract for Construction of the College of Business and Public Administration and Classroom Building, approved April 15, 1959. Fee applicable to William T. Booth. (Item C-4)	\$5,474.33
General Construction Loan of 1959, Item 135	
Frederick Construction Company, Inc., Base Bid and Alternates 5, 6, 7 and 8 for Construction of Cambridge Hall and Dining Hall #2. Fee applicable to Johannes & Murray. In connection with Alternate #6, the University requested a sixty (60) day option to change back to wood double hung windows if, after inspection of the sample window and the sample installation of aluminum windows the contractor proposes to use, decision is finally made in favor of the wood installation, in which case Alternate #6 would be rejected and the contract reduced by the sum of \$2,000.00. Board of Public Works to be advised. (Item 3)	\$1,033,014.00

WESTERN MARYLAND STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Western Maryland State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1952, Item 23 (Item C-7)	
C. William Hetzer, Inc., for Change Order #2 to contract for Access Road and Site Improvements. Original contract approved October 21, 1959. Fee applicable to Joseph H. Seibert.	\$233.39

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Ludwig H. H. Bartlett
Secretary.

BONDS:

The Secretary advised the Board of the following expenditures which had been made in connection with the recent sale of bonds of the State of Maryland, and of the distribution of these expenses to the bond issues involved:

For:

The A. S. Abell Company	\$ 416.55
The Baltimore News-Post	173.25
The Bond Buyer	542.85
E. A. Wright Bank Note Company	10,660.66
James O'C. Gentry	50.17
Louis L. Goldstein	236.51
Andrew Heubeck, Jr.	83.00
Hooper S. Miles	71.85
Charles M. Speicher	49.78
J. Hugh Taylor	54.53
	<u>\$12,339.15</u>

Charged to:

810 General Public School Construction Loan of 1956	\$ 6,415.37
828 General Construction Loan of 1957	586.97
829 Sewage Treatment Plant Loan of 1957	800.56
830 General Construction Loan of 1958	1,974.64
832 Maryland Port Authority Loan of 1958	533.67
833 General Construction Loan of 1959	2,027.94
	<u>\$12,339.15</u>

Margaret H. Bartlett
ADMINISTRATIVE ASSISTANT

Dated: December 6, 1960

